Layout box options:

* Links **-** used to change the look of the link lines or turn them off.
* Date format **-** used to change the date format on the Gantt chart and will not affect the date shown in the tables.
* Bar Height **-** used to adjust the Gantt bars.
* Always roll up Gantt bars **–** used to roll up the Gantt bars when the outline level is collapsed, roll up the Gantt bars (example of rolled up bars is shown below).
* Round bars to whole days **–** used to make very short tasks more visible.
* Show bar splits **-** used when you have split tasks. Split tasks will also appear during tracking.
* Show drawings **–** drawing tools are located on the Format tab. Text boxes and arrows may be drawn on Gantt charts. Use this option to hide the drawings when needed.